

Erasmus+ Youth Accreditation
RULES FOR BUDGET ALLOCATION
Call 2023

National Agency	Human Resource Development Centre, BG01, Bulgaria,
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This document defines detailed rules for budget allocation to Erasmus+ youth accredited organisations, in line with the frameworks established in the Erasmus+ Programme Guides.

As specified in the Programme Guides, at budget allocation stage there is no quality assessment. All eligible grant requests should receive funding. The awarded grant amount will depend on a number of elements:

- the total budget available for allocation
- the estimated budget required to implement the requested activities
- the minimum and maximum grant
- the following allocation criteria: qualitative performance, policy priorities and thematic areas addressed by the activities applied for and, optionally for Erasmus+, geographical balance.

1. AVAILABLE BUDGET

Total budget available for allocation¹	At least 2 124 822.00 EUR
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A specific amount will be reserved for budget categories based on reimbursement of real costs (exceptional costs reserve). Beneficiaries can make requests for these types of costs after the grant award, by submitting a written request to the National Agency. This can only be done during the first 12 months of implementation, to facilitate the redistribution process. Limitations on the amount of additional funds that can be requested may apply, as defined in the grant agreement. In case of need, the National Agency may further increase the reserved amount.

In a second step, the rest of the available budget will be apportioned between the following applicable allocation criteria²:

¹ If additional funding becomes available, the National Agency may increase the available budget.

² Exceptionally, the specified amounts may be lowered if the budget required for exceptional costs is higher than originally foreseen; if all applicants have already been allocated the requested amounts according to the rules set out in this document; or if a minor correction is required due to rounding rules.

Minimum grants	At least 945 000.00 EUR
Qualitative performance and policy priorities and thematic areas	At least 1 104 822.00 EUR

In addition, the following amount will be reserved for budget categories based on reimbursement of real costs:

Inclusion support for participants and exceptional costs	75 000 EUR
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2. ESTIMATING THE BUDGET REQUIRED TO IMPLEMENT THE REQUESTED ACTIVITIES

The National Agency will calculate the budget required to implement activities requested by each applicant, on the basis of unit costs defined in the Programme Guide and historical data on grants for similar activities.

A standardised estimation cannot be performed for costs that are highly dependent on each specific case, namely exceptional costs. Requests for these types of costs will be assessed based on the description, justification and estimated amount provided by the applicant as part of the application.

In all cases, the awarded grant shall not be higher than the estimated budget required to implement all activities requested by the applicant.

3. BUDGET ALLOCATION RULES

If the total budget available for allocation is not sufficient to provide each applicant with the budget required to implement their requested activities, then a competitive allocation will take place as described below. However, if the total available budget is sufficient to fully address requests of all applicants, then the budget allocation rules described in this section will not apply.

The budget allocation will take place in multiple phases. In each phase, the available budget will be divided between eligible applicants based on their score on the relevant criterion. Applicants that receive the full budget required to implement their requested activities (or that reach their maximum grant) will not participate in further allocation. Any surplus funds will be divided among other applicants based on the allocation rules as specified for each phase. All allocated amounts will be rounded to the nearest whole Euro.

3.1. Setting the maximum grant

Based on the budget available and the number of accredited organisations, an applicant can receive a maximum grant of 45 500 euro.

In addition to the general rules on maximum grants, the awarded grant for applicants under observation may be further limited by the National Agency in accordance with the specific decision on establishment of observation measures.

The National Agency may also limit the grant awarded to applicants who deviate considerably from the annual targets set in their Erasmus Plan/Activity Plans.

In all cases, the awarded grant shall not be higher than the estimated budget required to implement all activities requested by the applicant. As an exception, exceptional costs will not count towards the limits set by the rules on maximum grant.

3.2. Setting the minimum grant

The minimum grant amount for individual applicant organisations shall be: 21 000 EUR. The single minimum grant amount for all applicants is calculated on the basis of the average grant per project for the previous programme period.

Grant requests which are estimated to be lower than minimum grant will be fully awarded.

If sufficient funds are available, the National Agency may increase the minimum grant after the submission deadline.

In view of future calls, the applicants should make sure to request an appropriate number of activities according to what they are able to implement. Failing to use up the awarded funds during the duration of the grant agreement (maximum 24 months) can lead to low past performance and therefore a lower grant in future calls.

3.3. Qualitative performance and policy priorities

The purpose of this criterion is to ensure that applicants deliver good quality activities and gradually progress towards the objectives of their Activity Plan. In addition, this phase includes policy priorities and thematic areas that are of particular importance for the programme.

The NA will calculate the score by taking into account the parameters below:

- the evaluation score of the applicant's accreditation - 40% of the score
- the policy priorities score, calculated based on the number of policy priorities that the applicant will tackle through each activity - 10% of the score. The proportion of young people with fewer opportunities taking part in activities will be factored in for this calculation. This ensures that the inclusive dimension of the programme is reflected in the budget allocation criteria.
- the beneficiary report evaluation score of the last completed accredited project (if available) - 50% of the score

The total score for qualitative performance and policy priorities will be calculated per activity and averaged per project.

The budget assigned to this phase will be divided among the applicants in proportion to their total score. The calculation will take into account the total estimated budget required to implement the requested activities³. This ensures that the calculated grant is proportional to the size of the budget requested by each applicant.

4. TOTAL AWARDED GRANT AND TARGETS FOR DELIVERY

For each applicant, the total awarded grant will be the sum of amounts they have received in each allocation phase. If any requests for exceptional costs have been approved by the National Agency, these amounts will be added to the total awarded grant.

Before issuing a grant agreement, the National Agency will calculate appropriate targets for delivery. If the applicant has been awarded the full budget required to implement their requested activities, then the activities requested in the application will become the targets for delivery. If the awarded grant is lower than the full budget required to implement the requested activities, then the targets will also be lowered proportionally to ensure that the applicant is able to deliver them.

The National Agency can make limited modifications to the proportional adjustment in order to allow for a better fit between the awarded budget and target activities, to maintain at least one participant in each activity type requested by the applicant, and to comply with any limitations defined in the Programme Guide.

Beneficiaries are able to implement the target activities with a wide flexibility, while remaining within the scope of their approved Erasmus Plan/Activity Plan and Programme Guide rules. Delivery of agreed activities and targets will be evaluated at the final report stage.

³ Excluding the scores that would equal zero for a specific applicant.